

**SHAWNEE COUNTY COUNCIL OF COMMUNITY MEMBERS
MINUTES
JULY 23, 2008**

Agenda Item I. Call to Order at 6:10 pm by Chair, Bruce Dill

Agenda Item II. Membership Roll call by Secretary, Tana Crawford

Alejos, Nichole	Exec.Comm.	present
Barracough, Marie	Member	absent
Cobos, Nick	Member	excused
Cooper, Gary	Member	excused
Crawford, Tana	Secretary	present
Dill, Bruce	Chair	present
Dill, Elizabeth	Member	present
Fisher, Lori	Exec.Comm.	absent
Hanson, Austin	Member	absent
Heine, Linda	ViceChair	present
Lammers, AnnaMarie	Stakeholder	present
Lamond,Rachael	Member	absent
Macek, Ramona	CDDO Rep	present
McConnell, Joyce	Member	excused
McCummins, Barbara	Member	present
Perron, Kathy	Member	present
Remington, Elda	Member	absent
Smith, Lisa	Member	absent
Stafford, Mary	Member	excused
Tyree, Mitzie	TARC Rep	present
Weston, Mary	Member	excused
Zink, Kelly	TCM Rep	excused

Guests: Kari Ramos; Mary Ann Keating, TARC Executive Director;
Nena Murphy-Herd, TARC Board of Directors

Agenda Item III. Review May 28, 2008 Minutes

Corrections made to the list of attendees at that meeting.

Mitzie moves to accept the amended minutes. Linda seconds. Motion carries.

Agenda Item IV. Old Business

Proposed CDDO Policy 06-043, "Entering into an affiliation agreement..." which was first presented at the May 28, 2008 meeting.

Ramona distributed a revised draft of the policy document, with changes printed in red to more easily identify the revisions. She presented and answered comments she had received in writing. Further discussion at this Council Meeting provided additional changes in wording and clarification. Some questions remain open, such as, "If an existing Provider's affiliation is discontinued by the CDDO and SRS, will there be a waiting period before that Provider can apply and be considered for affiliation again?" General discussion about creating a new policy helped the Council understand the process. The proposed policy also gets input from the existing Affiliates, SRS, and stakeholders before it goes out for public comment. Ramona will provide further updates at the next Council meeting regarding Policy 06-043.

Agenda Item V. New Business

Planning Committee Report

The Annual Plan Committee (Kelly, Anna Marie, Kathy) met June 21st and July 12th. The committee referenced Article 64, 30-64-31 and the current Community Council bylaws to decide their purpose. They also reviewed the Capacity Building Plan of 2004. The Committee determined that they are charged with doing an assessment of the current needs of the (MR/DD) persons served in Shawnee County. An assessment is necessary for Capacity Building, which itself involves planning, implementation, and evaluation. Discussion includes surveying public at large as well as consumers, providers, and support organizations.

Council is concerned about resources to accomplish the task. Bruce suggests tapping into Washburn University's Human Services classes. He says those students are required to do community service as part of their grades. Tana wonders how much data is already available through SRS or other organizations.

Council is led by Kathy to brainstorm service needs - new and/or needing improvement.

- Specialized after school programming and Day Care
- Employment
- Transportation
- Medical and Mental Health Care providers
- ADA compliance: new/remodel business and public construction, housing, pedestrian access
- Aging issues
- Current perceptions of disabilities
- Protected income level
- Funding for services and supports (waiting list and under served)
- Improvements in Advocacy, Collaboration, and Funding

This Committee plans to bring survey questions to the 9/24/08 Council meeting.

By Laws Committee Report

The By Laws Committee (Bruce, Marie, Tana, Kelly) did not meet. Bruce acknowledges considerable communication and independent study by committee members.

Comparison of the By Laws distributed at Orientation to Article 64 30-64-22 4.(c.), 30-64-31, and 30-64-32, and CDDO Policies 06-018, 06-019, and 06-020 indicate the need for much revamping of By Laws and the associated CDDO Policies. Committee consensus is that the Council by laws need to be streamlined, simplified, and more in line with requirements established in Article 64 as well as be consistent and in agreement with the TARC (CDDO) Policy Manual, especially in areas of membership and meeting requirements and the Dispute Resolution process.

Tana noted that Article 64 states membership in the Council is "determined pursuant to the bylaws or procedures agreed to and adopted by the council." Therefore, this Committee could determine a procedural document is preferable to By Laws.

This Committee has the goal of a draft document by February, 2009. Bruce emphasizes that any and all input from Council membership is welcome during the process. It is noted that the by laws are not posted on the web site, so the CDDO will send an electronic copy to all Council members who have email addresses, so people can more easily propose changes to the existing document.

Motion and vote to accept By-Laws of Oct.,2007

The by laws dated 10/24/07 originated from a draft document dated 10/18/06. There is no record in meeting minutes of the Community Council addressing that draft or any subsequent document. Acknowledging that this Council has been trying to operate in accordance with the 10/27/07 document - which was not ratified - Chair Bruce Dill asks

that this Council accept the 10/27/07 document as Council by laws, understanding that they are accepted on a provisional basis. Mitzie makes the motion, Anna Marie seconds it. Motion passes.

Council vote on membership to accept Kari Ramos, nominee.

Bruce noted that Kari Ramos was one of the nominees to Council membership at the May 31, 2006 Council meeting. There is no record in Community Council meeting minutes of membership votes until May 28, 2008. At that time, this Council was unaware that Kari had not been officially accepted as a member. Council unanimously votes for Kari Ramos to join the Council membership.

Agenda Item VI. CDDO Report

Ramona distributes printed reports for May and June, 2008. The reports contain statistics on Individuals receiving services, individuals in crisis, eligibility determination, referral sources, and exiting Medicaid services. She reports that the quarterly training to affiliates was June 27th. July 15th was PCSP training, and August 21st will be Autism training. A fall session of RRAPS training is being set up. Quality of Life Enhancement funds are available this year and 160 of the 180 people eligible have responded. She also reported on people receiving services from the CDDO through state general funds. Ramona wants to know what other information Council members would like to see in her report. Responses include: data on waiting list, affiliates, and foster care.

Agenda Item VII. Next Council Meeting Sept 24, 2008.

Mary Ann Keating asks that Legislative Update be added to Council Agendas. Per side discussions, Bruce adds Mitzi to the Annual Plan Committee and the CDDO is requested to provide contact information on Council members to all Council members.

Agenda Item VIII. Adjournment

Bruce adjourned the meeting at 7:44 p.m.

Minutes submitted for review on 7/30/08 by Tana Crawford.