

**Shawnee County Council of Community Members
Minutes
June 30, 2004**

Members present:

Kathy Stiffler, Chair
Gary Cooper
Elda Remington
Nick Cobos, Ex Officio MAL
Thelma Clark
Pat Miller
Thelma C.

Kathy Stiffler, Council Chair, called the meeting to order at 6: 05 p.m.

Minutes: A quorum of council members was not present so the minutes were reviewed and approved with the council's consent.

Membership: Kathy informed the council of new individuals who would be joining the council. Council members agreed to vote in the slate of members, as a whole, during the next council meeting in August.

Members include:

Provider Reps

Elena Ivanov, Monaco & Associates In.
Kelly Zink, Sheltered Living
Kathy Stiffler, ISS
Rozanne Holloway

Consumer Reps

Nick Cobos
Neysa Ummel
Juliet Banks
Karen Dorsey
Elda Remington
Mary Weston
Joyce McConnel
Lisa Smith
Thelma Clark
Clyde Clark
Pat Miller
Gary Cooper
Barbara McCummins

Officers and committee members will be selected following election of members.

Dawn Cummings, CDDO Director, circulated a handout detailing the duties and responsibilities of council officers and committees. Dawn and Kathy emphasized the importance of attending the August meeting. They asked that the members present contact any other known members and encourage them to attend.

Meeting Conduct: Kathy spoke with the council about creating some rules of conduct for council meetings.

The following rules were approved by council members.

Rules of Conduct

7. Motions will be made in accordance with Robert's Rules of Order.
7. One Person Speaks at a time.
7. Facilitator needs to summarize issues prior to moving on to next topic.
7. Focus on topic at hand. Everyone has a chance to be heard.
7. Respect differences of Opinion.
7. No side conversations
7. Facilitator directs the flow of the meeting.

Dawn will type up a separate hand-out, regarding these rules, to share with new members as well as current members at August meeting.

Dawn will develop council notebooks for new members to be presented at next meeting.

Capacity Plan: The council worked on developing a draft plan to present to SRS/HCP (see attached). Data for the plan was created during previous council meetings. A draft of this plan will be sent to SRS/HCP.

CDDO Report: Dawn presented her update of CDDO activities. Dawn has joined a workgroup to study the current waiver(s). There are three workgroups: Day services, Residential, In-Home Supports. The group for in-home supports will meet on July 13, 2004 at TARC, INC.

Dawn updated the council on current contract negotiations for the FY2005 SRS/HCP contract.

Provider updates:

Designs for Life has closed- effective June 23, 2004. The closure has impacted
120 employees
65 children and adults in services
3 CDDOs

Homewood Inc. has joined the CDDO as an affiliate/provider- effective June 25, 2004. Agency will provide day and residential services. They will specialize in autism/asperger syndrome but will accept any individuals seeking services.

Next Meeting: The next council meeting will be on August 25, 2004 6 p.m. at TARC, INC.

Respectfully submitted,

Dawn Cummings
Secretary
Shawnee County Council of Community Members

nc