

**Shawnee County CDDO
Affiliate Meeting Minutes
June 14, 2023**

Present: Tim Gorton, SLI; Vince Garcia, RICO Services; Shawna Lampe, Caring & Compassionate Care; Jon Gerdel, Life Patterns; Dave Skinner, Edith McCall, Sharon Kimbrough; Monaco & Associates; Quinta Avance, Avance-d Community Alternatives; Eileen Doran, Sally Martin, Rebecca Glotzbach, Taylor Arnold, Rayna Goldsmith, Tina Ruecker, Angie Dougan, Stephany Semple, Martha Boatright; TARC; Jenell Jones, Pearlie Mae's; Sara Dinkel, Dream Catchers; Holly Mace, Sunflower Supports; Ramona Macek, Stephanie Broxterman, Capper Foundation; Cassy Martin, Serenity; Angie Reinking, Mike Glaves, The Arc of Douglas County; Mary Stafford, Exploring Life; Lisa Marx, DCCCA; Billy Lewis, S&L Ranch; Janice Duran, Enabled Hearth; Saadia Nance, ResCare; Mark Gonzalez, Mosaic; Lorraine Dold, Another Day; Gina Allen, Jon Allen, Compassionate Care Community Services; Corby Lockwood, KDADS; Coleen Hernandez, Robert Smith, Rachael Picukonis, Sabrina Winston, Christine Hurla, SNCDDO.

Guest presenter: Melissa Goodman, Mirror, Inc. [See brochures and information attached with the minutes.](#)

Provider updates/questions:

Q: Has the process changed for TCM authorizations? MCO Coordinators aren't putting them on the ISP's
A: TCM is not an HCBS service so it's not required to be put on the ISP.

Q: Most of the time when MCO Care Coordinators change, that information isn't being shared.
A: Corby has a meeting with the MCO's tomorrow and will identify this as a concern.

Q: Issues with ISP's missing.
A: Corby will add this to identified concerns.

- **Medicaid Unwinding Process.** KDHE recommends that addresses are double-checked to ensure information is mailed to the correct address. Please use the KIERA chatbox on the Kancare website to update addresses. You have to be a facilitator to make these changes. There is a form to complete to be listed as facilitator and it needs to be signed by the person served, or a copy of guardianship papers must be included if signed by the guardian.
- If you are assisting someone with a Medicaid case please complete this online to avoid any loss of documents. [See attached: Medicaid Renewal Process Training](#)

Q: If someone is on the waiver and delayed in getting information in, once it's done will it be backdated?
A: Yes, it should be able to be backdated up to 90 days as long as they remain HCBS eligible.

- **Final Rule:** Kansas is on a CAP by CMS but the State is working on this. There will be an annual process for providers to obtain a letter stating you are in compliance. [See email sent by LaTonia Wright, KDADS; forwarded 6/14/23.](#)
- KDADS: Updated AIR policy and training are being finalized. Trainings will be scheduled once completed.

CDDO Updates:

- We are collaborating with the Shawnee County Sheriff's Department and are currently scheduling trainings with each provider on When to Call 911.
- CDDO Liaison recently attended Crisis Intervention Team Training and we will also be scheduling a training on interacting with individuals with mental health concerns.

- Recognized Robert Smith for 25 years of service with TARC and the CDDO
- Final Rule and CDDO Responsibilities are still being discussed
- Holly Rivera is no longer I/DD Program Manager, the Interim Program Manager is Robin Lohman
- We have a new TCM affiliate: Kristy Mattison, STEPS.
- We have an opening for CDDO Assessor as Paula will be retiring in July.

CDDO Reminders:

- BASIS scheduling reminders:
 - TCMs need to reach out to the Assessor to schedule the BASIS at least 6 weeks prior to the 358th day.
 - TCMs need to send a copy of the word document invite to the Assessor and team as soon as the meeting is scheduled, even if it is on teams, zoom, etc. In addition to the virtual, calendar invite.
 - Assessors need documentation for the meeting no later than 2 days prior to the BASIS.
 - The Assessor will send the dates and times available, the TCM is responsible for coordinating with the team which of those dates and times will work for the team.

Training Opportunities/Resources:

- **August 17, 2023** 8:30-12:00 CDDO Training (Session 1: CDDO Overview, Article 63, BASIS, Status Action Forms, Crisis Funding Requests)
- **August 22, 2023** 1:00-4:00 CDDO Training (Session 2: BCI, Transition Checklist, Critical Incident Reports, PAS Tools)
 - Email Christine churla@snccdo.org to sign up for CDDO Training. Both trainings are required for new TCM's within 6 months of hire. Each session covers different topics, so you do not need to attend Session 1 before attending Session 2.

If you attended via telephone, send an email to Christine churla@snccdo.org to be counted for attendance.

Next Affiliate Meeting: 7/12/23 11:00