

**Shawnee County CDDO
Affiliate Meeting
October 10, 2016**

PRESENT: Shelby Fry, TARC; Tim Gorton, SLI; MaryAnn Hughes, Sunflower Supports; Quinta Avance, Avance-d Community Alternatives; Dave Skinner, Monaco & Associates; Janice Duran, Enabled Hearth; Laine Crawford, Loving Hearts; Tracy Sheffield, DCCA; Eileen Doran, TARC; Laura Marple, TARC; Merilee Larson, Lifeworx; Sabrina Winston, Adrian Rivera, Billie Padilla, CDDO

I. Guest Speaker:

Cynthia Darting, CPA, Audit Manager, Berberich Trahan & Co., P.A.

Cynthia spoke about the differences between an Audit and Agreed Upon Procedures (AUP). She also spoke about the reasons an Audit or AUP is needed. She stated that people tend to use the terms interchangeably but that they have significant differences. (see handouts)

II. CDDO Updates:

- August 2016 and September 2016 Affiliate Report Overview - See Attachments
- Adrian Rivera, SNCDDO Functional Assessment Assessor, spoke about an assessment tool that may be implemented next year.
 - ✓ Assessors plan to start sampling the behavior portion of an assessment tool that may be used. Assessors will be looking for participants for the behavior section. It won't be counted towards anything other than feedback.
- CDDO policies have been updated.
- As of January 1, 2017, all supporting documentation for Functional Assessments is due the day of or prior to the scheduled BASIS meeting per policy 06-006. This change is to assist in having the assessments processed in a timely manner You may contact the Assessor for extenuating circumstances.
 - ✓ Acknowledgment of this change (having documentation at the time of meeting) will be sent out to providers prior to the implementation (beginning January 1, 2017).
- The FY17 Affiliate Agreement is being updated and should be out this month.
- Janelle Lyons, Quality Assurance Program Manager, KDADS and Susan Fout requested a list of Day Service providers to complete on-site visits from completed surveys and the Final Rule.

- Sabrina and Robert attended a meeting regarding capacity with other CDDOs to discuss issues and concerns. Included in the discussion were concerns about TCMs, Supportive Home Care reimbursement rate, FMS services for Children in Foster Care, Shared Living and the different definitions of what was meant by "capacity." Continued meetings will occur and will eventually include KDADS and MCOs.
- Make sure you have ISP's in place prior to starting services.
- Shawnee County CDDO volunteered to be the first for the State's Peer Review. The review is scheduled for November 10th, 2016.
 - ✓ The state is looking for volunteers to assist with other CDDO reviews.
 - ✓ SNCDDO volunteered to take part in the peer review for Big Lakes in February.
 - ✓ Quinta Avance, Avance-d Community Alternatives, volunteered to be part of a review team.
 - ✓ If you are interested in volunteering to be part of a review team let Sabrina know.
- We need members for the CDDO Quality Oversight Committee/Council of Community Members let Billie know at bpadilla@sncddo.org. The committee meets every other month from 12-1 pm at TARC. The next meeting is Wednesday, Nov. 16th. Please volunteer or make recommendations for parent and/or guardian, person served or community stakeholder.
- The next KDADS/CDDO/Stakeholder meeting is 10/20/16 from 9:30 am to 12 pm. The CDDO will be hosting the conference call, please RSVP to Billie at bpadilla@sncddo.org.

III. Other

- CMS will be conducting an on-site review of the State and all three MCOs on 10/24/16 as part of their review they will be holding a series of meetings with Providers (9-10:15 am), KanCare members and/or Guardians (11-12:15 pm) and Advocacy Groups (2-3:15 pm) on Monday, Oct. 24th at the Richard Bolling Federal Building, Kansas City, MO.

Next meeting is scheduled for December 12th, 2016 at 2 pm