



Shawnee County  
Community Developmental Disabilities Organization  
"Your resource for connecting our community"

TARC POLICY MANUAL – CDDO SECTION

<b>Subject: Targeted Case Management Service Stipulations and Limitations</b> <b>Effective Date: 12-15-97</b>	<b>Reviewed: 08.24.09, 08-26-10, 08-22-11</b>	<b>Policy No: 06-012</b>
<b>Revised:</b> 11-05-01, 09-16-02, 04-22-03, 10-20-03, 05-15-06, 08-30-07, 08-18-08, 08-26-10	<b>Forms:</b>	

**POLICY:** *Targeted Case Management (TCM) providers will adhere to stipulations and limitations set forth in K.A.R. 30-63-32 and as outlined in the Shawnee County CDDO affiliation agreement.*

**GUIDELINES:**

1. Targeted Case Management Rules of Conduct, as identified by SRS is the guiding principle for all TCM applications and practices.
2. Case Managers do not provide any other direct service except TCM to any person receiving any direct service from the organization that employs the TCM.
3. Case Managers are not supervised by anyone responsible for the provision or supervision of direct services to any person.
4. Secure and maintain all documentation as identified in and outlined in the affiliation contractual agreement.
5. Each person shall have only one MR/DD TCM.
6. TCM providers will cooperate with the Shawnee County CDDO with any TCM reviews, audit of records, evaluation of compliance, and monitoring of ethical practices.