



Shawnee County
Community Developmental Disabilities Organization
"Your resource for connecting our community"

TARC POLICY MANUAL – CDDO SECTION

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| Subject: Targeted Case Management Minimum Qualifications for Affiliation Effective Date: 12-15-97 | Reviewed: 08-18-08 | Policy No: 06-010 |
| Revised: 06-10-99, 11-05-01, 09-10-02, 04-22-03, 10-20-03, 05-15-06, 08-30-07, 08-18-08 | Forms: | |

POLICY: Each Targeted Case Manager (TCM) and Targeted Case Management affiliated provider will meet at least the minimum qualifications prior to being an affiliated Targeted Case Management provider and providing services.

GUIDELINES:

1. TCM affiliated providers shall be required to maintain the following:
 - a. Verification each TCM has at least six (6) months experience in the field of developmental disabilities.
 - b. Verification each TCM has a bachelor's degree or six (6) months experience in the field to substitute for each semester of college.
 - c. Current license to provide TCM services.
 - d. Verification TCM's successfully complete the SRS TCM on-line assessment module training by submitting a copy of certificate(s) to the CDDO Quality Management Coordinator.
 - e. Meet standards for required background checks per SRS policy "Background Check Verification"