

# Shawnee County Community Developmental Disability Organization (CDDO)

“Connecting our Community”



*Your initial contact*

*for information about  
Developmental Disability  
Services in  
Shawnee County, Kansas*

## Initial Point of Contact

Sabrina Winston, CDDO Liaison

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and/or

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In 1995, the Developmental Disability Reform Act enhanced support access and delivery through the establishment of Community Developmental Disability Organizations (CDDO's). TARC is the designated CDDO for Shawnee County.

The CDDO assures children, adults, and their families have access to community resources available to them. The CDDO bridges existing community resources to maximize capacity and ensure success through:

-  Eligibility determination
-  Partnering with community service providers to offer support options for day, residential, case management, and personal assistant services.
-  Quality management
-  Fiscal Management of MR/DD (Mental Retardation/Developmental Disabilities) funding for Shawnee County
-  Building Community partnerships
-  Community Training
-  Resource and Referral

### Initial and Annual Eligibility Determination

Eligibility is determined through meeting specific criteria defined by Social Rehabilitation Services (SRS). The BASIS (Basic Assessment and Information System) is an additional tool developed by SRS to initially and annually update support needs for persons determined eligible for MR/DD services in Kansas.

- Eligibility determination can be completed and coordinated through the CDDO Liaison or the Community Support Associate with the CDDO.
- All children and adults determined eligible for MR/DD services require a BASIS to determine eligibility for funding.
- BASIS assessments occur initially and then annually thereafter near the person's birth month.

### Community Partnerships

The Shawnee County CDDO ensures community resources are strengthened by the ongoing initiation of strong partnerships, collaboration, and commitment to service/support delivery for all persons with MR/DD.

- Local school systems (USD #501, Seaman, Auburn/Washburn, Shawnee Heights, Rossville, Capital City, Kansas Neurological Institute (KNI) Special Purpose School)
- Topeka and Shawnee County Parks and Recreation
- KNI
- Family Service and Guidance Center
- Valeo
- Community Action
- Jayhawk Area Agency on Aging
- Law enforcement
- Correction and judicial systems



### Quality Management

The Shawnee County CDDO contracts with local community service providers that strive to provide quality supports and services that are planned and implemented in accordance with a person's needs, preferences and decisions.

- Assuring compliance standards are met in accordance with applicable federal, state, local laws, regulations, standards, and contract requirements.
- Assure there are sufficient qualified and individual providers.
- Development and implementation of "Partnership Plans for Excellence".
- Engaging in data collection and outcome assessment to assess the ongoing implementation of services and supports and identifying opportunities for improvement.
- Assuring persons are satisfied with their services and achieve desired outcomes.
- Assuring that persons are safe and secure in their home and communities, taking into account their informed and expressed choices.



### Fiscal Management

The Shawnee County CDDO is responsible for the management of funding received as a result of the SRS/CDDO Contract. This includes CDDO Administration, State Aid, State General Funds, HCBS/DD Waiver Funds, and TCM certified match funds. County Mill Levy funds are local funds that the CDDO manages and distributes to eligible providers annually. Accurate and efficient fiscal management is critical in maximizing all resources available:

- Advocacy efforts for adequate rates.
- Management and oversight of extraordinary funding.
- Management of local Funding Services Access List (waiting list).
- Maintain contracted services are within guidelines and expectations.
- Education for funding systems, choices and opportunities.
- Portability of funds for persons entering and exiting Shawnee County within Kansas.

### Resource and Referral

The Shawnee County CDDO is the initial point of contact for any and all resources available to persons determined eligible for MR/DD services and their families.

- Case Management services
- Personal assistant services and supports (In-Home Supports)
- Residential Supports
- Day supports ( employment, education and retirement opportunities)
- Educational advocacy
- Support services (home modifications, communication devices, wellness monitoring, medical alert, wheel chair modifications and van lifts)

